

EXHIBITION DATES AND EQUIPMENT

Due to organizational requirements the vehicle entrance gates may be opened earlier than the times written below. All vehicles are strictly prohibited from access to or driving on all interior spaces of the exhibition pavilions.

Date, place and opening hours of the exhibition

The exhibition will be open during the following hours:

DAY		EXHIBITORS		VISITORS	
		from	to	fro	to
29-10	THURSDAY	08:00	18:30	09:00	18:00
30-10	FRIDAY	08:00	18:30	09:00	18:00
31-10	SATURDAY	08:00	20:00	09:00	17:00

*On saturday 31-10-20 from 5.00 pm to 8.00 p.m. only exhibitors will be allowed to take away products and samples transportable by hand, using the internal car pass valid for the all exhibition days, already held by them. It will not be possible for exhibitors to give their car pass to others. Access will be allowed until 2:00 pm on 31st Oct. In case of transgression, it will be withdrawn. Access to stand builders is not permitted.

IN CASE OF NEED DURING THE SET-UP, PLEASE CONTACT THE COMPETENCE STATE OFFICE

Availability of reserved areas :

reserved areas will be made available to the Exhibitors as of 24/10/20 for those who have booked the free areas and as of 28/10/20 for those who have required the pre-fitted areas.

ACCESS TO THE FAIR AREA DURING THE STANDS OUTFITTING PERIOD

Outfitting and introduction of goods to be exhibited shall be carried out in the days and at the times indicated below:

DAY		EXHIBITORS		COST OF EXHIBITION BOOTH EXTENSION OF TIME
		from	to	
24-10	SATURDAY	08:00	20:00	200,00 €/ HOUR OR FRACTION
25-10	SUNDAY	08:00	20:00	200,00 €/ HOUR OR FRACTION
26-10	MONDAY	08:00	20:00	200,00 €/ HOUR OR FRACTION
27-10	TUESDAY	08:00	20:00	200,00 €/ HOUR OR FRACTION
28-10	WEDNESDAY	08:00	17:30	500,00 €/ HOUR OR FRACTION

DURING BUILDING UP AND DISMANTLING OF THE STANDS, CRANES AND TRUCKS WILL NOT BE ALLOWED TO ENTER THE PAVILIONS.

The cranes operations are just allowed during unload machinery days: anyone in the need of doing such operations should contact Senaf (tecnico@mecspe.com) to arrange early machinery entering and collection before the booking of such service. At the end of the daily outfitting time, all exhibitors and stand builders shall strictly leave the exhibition area, except for those who undersign the specific request for an extension of the working time to the competent S.A.T.E. office at the rates displayed in the table above. The Exhibition center won't be accessible to people and vehicles one hour before the evening closure. Vehicles must limit any waiting periods to the time necessary for loading and unloading of goods and equipment. Any vehicles not used for this purpose must be parked outside the fairground. The unload and stop-over of containers or detachable parts from non-self-propelled vehicles are prohibited.

IT IS STRICTLY FORBIDDEN FOR EXHIBITORS AND STAND BUILDERS TO USE FORK LIFTS, MOBILE CRANES, AERIAL PLATFORMS, ETC. INSIDE THE EXHIBITION CENTRE. IN THE CASE OF VIOLATIONS, FIERE DI PARMA IMMEDIATELY WILL STOP THE EQUIPMENT, ORDER ITS REMOVAL AND IT WILL BE CHARGED A FINE OF €1000.00 TO THE EXHIBITOR.

NO MOTOR VEHICLES SHALL BE ALLOWED INTO THE EXHIBITION HALLS.

Dismantling of stands and removal of fittings and exhibited goods shall be carried out in the days and at the times indicated below:

DAY		EXHIBITORS	
		from	to
01-11	SUNDAY	08:00	20:00
02-11	MONDAY	08:00	20:00
03-11	TUESDAY	08:00	20:00

SATURDAY 31 OCTOBER FITTERS SHALL NOT BE ALLOWED IN.

STAND DISMANTLING AND DISASSEMBLING OPERATIONS SHALL START EXCLUSIVELY FROM 8.00 ON SUNDAY 01 NOVEMBER.

EXHIBITORS SHALL LEAVE PRE-FITTED STANDS BY 20:00 OF 31 OCTOBER 2020, using the dedicated internal parking area made available during the event. Access will be allowed until 2:00 pm on 31st Oct.

The Exhibitors who won't immediately remove their products must control them during the Fair opening hours. The clearance of stands , irrespective of their location, shall be completed by 20:00 of 03 November 2020. Should this not be done, clearance shall be carried out according to the General Conditions for Participation in the Show. Exhibitors shall be liable for any damage or thefts that may occur during the Show or during fitting out and dismantling. Should the stands not be cleared by the term specified above, Fiere di Parma shall automatically consider the material remained in the parking area as waste to be disposed of at public dumping grounds and the Exhibitor shall bear all direct and indirect expenses paid for clearance, in addition to a fine of € 1000.00 + VAT and without prejudice to the right to request compensation for additional damages.

During the stages of production, installation and disassembly, paint containers, carpet residues, tapes on the ground, any residues from installations and waste of any nature must absolutely be removed and disposed of at the expense of the Exhibitor/Installer. Failure to comply with this provision will result in Fiere di Parma charging Exhibitors with the costs incurred for the removal and disposal of waste, in addition to a € 1000,00 fine.

For extensions of the access time to the exhibition centre, the authorisation shall be granted at Fiere di Parma's sole discretion against the money consideration notified by the SATE Office.

No motor vehicles shall be allowed into the exhibition halls.

2.5. Entry passes for Exhibitors

The Exhibitor shall be supplied by SENAF with free entry passes further to the on-line registration (by using their own credentials)

2.5.1 Entry passes for Visitors

Using the credentials received by Senaf, Exhibitors will have the chance to send digital invitations to their customers.

2.6. Vehicle parking passes

The exhibitor shall also be supplied with vehicle parking passes for the parking lots located outside the Fair Area in the quantities specified below:

From sqm.	To sqm.	Est. Park
0	48	01
49	96	02
97	160	03
OVER 161		04

Each pass shall entitle exhibitors to park their vehicles in the parking lots outside the Fair Area as long as spaces are available. The Exhibitor shall be responsible for the correct use of the passes and for the behavior of those using them.

Each direct Exhibitor will also be supplied with 1 vehicle pass for car parking inside the Exhibition Centre.

THE VEHICLE PASSES, OUTSIDE PARKING and INSIDE PARKING (only direct Exhibitor) will have to be collected at the SATE offices from 24 October 2020:

Tech. Assistance Pav. 2: Exhibitors pav. 2

Tech. Assistance Pav. 3: Exhibitors pav. 3

Tech. Assistance Pav. 5: Exhibitors pav. 5

Tech. Assistance Pav. 6: Exhibitors pav. 6

Tech. Assistance Pav. 4: Exhibitors pav.4-7-8