

SETTING UP FREE AREAS – INFORMATION NOTE ON PLAN SUBMITTAL ENCLOSURE Z0

IN ACKNOWLEDGING THAT the following is subject to prior authorisation:

- All structures exceeding 3.00 metres of height - For two-level stands or set-ups exceeding 3.00 meters of height, the EXHIBITOR shall be responsible for submitting the set-up plan for approval by the deadlines envisaged by the Regulations. (maximum height for self-supporting stand resting on the ground 5.50 metre from the ground); - installation of two-level stand.

Set-ups exceeding the admitted height shall be allowed subject to the obligation of perfectly finishing and evenly decorating structures and panels (the latter being decorated with an even colour) overlooking other stands and exceeding 2.5 metre of height from the ground; inscriptions, trademarks or other graphics shall not be allowed on the structures or panels bordering other stands; logos and other graphics shall be allowed at a distance of at least 1.0 metres from the border with other exhibitors.

- HANGING POINTS:

It is possible to realize hanging points in pavilions 2-3-5-6, but our surveyor's office's prior consent is compulsory; It is NOT possible to realize hanging points in pavilions 4-7-8, therefore the structure must be self-supporting with rest on the ground.

- Please note that, complying with the regulations, it is not allowed to close more than 50% of the length of the individual open sides (art. 7). **PLAN SUBMITTAL:**

SENAF SRL: tecnico@mecspe.com: submittal via e-mail of plan with measurements (plan and side views). **The plan shall be delivered to SENAF by and no later than 07 August 2020 and following an assessment, you will get an answer/approval.**

It is forbidden to apply or hang posters, cables, panels, banners, stickers and loads in general onto the pavilion structures, walls and plants.

When pavilions enable it, any requests for hanging items shall be submitted to **tecnico@mecspe.com** by sending a detailed technical plan. Following the assessment of the plan in compliance with the maximum heights possible given in the Event Regulations, SENAF shall give its formal authorisation.

After Senaf's approval, Fiere di Parma shall quote the anchoring points.

Requests received after **21 August 2020** shall be rejected.

Every cable supplied by Fiere di Parma S.p.a. has a certified maximum load capacity of kg 80.

The cost per individual hanging point is € 250.00 plus applicable VAT;

please note that for of trellis structures ("American" type) with a total length over 32m; of truss system structures with a span over 8m, and of "mixed" type structures, once the assembly is completed and in any case before the start of the exhibition, exhibitors must hand in the stability testing certificate issued by a qualified technician who is a member of Italian professional bodies and its proper installation by the assembler.

Please note that the set-up of a stand with an unauthorized plan and the Exhibitors' failure to provide the Organizers and/or Fiere di Parma with the declarations and documents required for the responsibility concerning set-up, electrical systems and in particular fire prevention, shall entitle the Organizers and/or Fiere di Parma to close the stand and take all the necessary measures to assure safety conditions, without prejudice to the Exhibitors' tort and criminal liabilities. In the above-mentioned case, the Organizers and/or Fiere di Parma shall have the right, at their discretion, to suspend and/or terminate the contract out of Court owing to the Exhibitors' failure to comply with the terms. The Organizers and/or Fiere di Parma shall reserve the right to modify stand outfitting and plants which do not fall within the above-mentioned requirements.

The Exhibitors shall be responsible and exclusively liable for set-up statics and they shall expressly exempt the Organisers and/or Fiere di Parma from any damage that may result from design and construction defects, including the dimensioning assumed from the detailed drawings with covered surface areas.

The Exhibitors shall be responsible and liable for the realization of systems and any damage that may occur to people or things belonging to Fiere di Parma S.p.A. or third parties. The Exhibitors shall keep the Organizers and/or Fiere di Parma harmless should they be sued for liability.

N.B.: Exhibitors with already approved project and formalized hangings points for the spring edition are exempt from sending new projects and / or changes. The agreements already signed and confirmed will be considered valid and irrevocable