

## **SETTING UP FREE AREAS – INFORMATION NOTE ON PLAN SUBMITTAL ENCLOSURE Z0**

Every exhibition stand must be built according to Italian law regarding safety, fire prevention and other regulation to keep personal, material and third parties' safety. The Exhibitor must know and respects that the Fair is under the laws of "public entertainment places" (locali di pubblico spettacolo D.M. 19 agosto 1996 e succ.). The static of the stand is only an Exhibitor's charge, who expressly exonerates the Fair and its Organizer from any of it; The Fair and its Organizers haven't responsibility in case of damage, loss, injury caused by anything that is an Exhibitor's property, design and construction.

**The Exhibitor must communicate the complete data of his stand construction firm to Fiere di Parma s.p.a.**

- Corridors and common spaces must be kept as free and accessible as possible during the installation periods: meaning that every stand building phase must be done inside the assigned area, which is marked with tape on the floor, otherwise a fine of **500 euros + vat** is applicable by the Fair.
- Stands must be in its boundary, which is marked with tape on the floor;
- Stands are 2,50 m height**; there is a **0,50 m** of admitted tolerance for a total height of **3,00 m** without any form to fill, but every construction element must be perfectly finished.
- Attached to pillars there is at least one electrical panel (base 70 cm / height 70 cm / thickness 30 cm / starting form 310 cm above the floor)
- Hydrants on pillar must be always **accessible, usable and visible from corridors and public passages.**
- Ceilings over 50 % of stand surface are not permitted, an exception may be granted through the use of "grid like" or microperforated fabric with meshes of 3x3 mm which allow the correct fire extinguish system (sprinkler).

Exhibitor must send his stand design project in the following cases:

**-Stand exceeding the height of 3,00 m**

- 5,50 m is the maximum height for self-standing structures;
- 6,00 m is the maximum height for hanging/suspended structures;

The exceeding heights are authorizable with the obligation of perfectly finished parts and structures of the stand. At a distance of less than 2,50 m on suspended/hanging structures and boundary walls facing other stand its not allowed to display logos, trademarks, graphic motifs and any other type of advertising, **consequently it's possible to display logos and general advertising at a distance of over 2,50 m from other exhibitors.**

**-Free stand sides (not a boundary with other stand) closed more than 50% of its length**

Exceptions may be granted thanks to transparent walls, which allow interior view from outside the stand or flowerpots/wall with a maximum height of 1,00 m.

**-For trusses structures over 32 m of development and/or over 8 m of span between pillar:** in these cases, in addition to stand project designs, a static test certificate made by a qualified technician according to Italian Law must be sent to the Fair.

**-Installation of hanging points where possible.**

**DOUBLE OR MULTI-FLOOR STANDS ARE FORBIDDEN.**

**STAND PROJECT DESIGNS MUST BE SENT BY 05 April 2024**

Contacts of referring person:

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Building a non-authorized or non-compliant stand by the norm and procedure mentioned before will led to closure; consequently, the Fair and its Organizer will adopt every measure to provide the general safety; any civil and/or penal responsibility remain an Exhibitor's charge; any type of contract can be considered void and the Fair and its Organizer can take them out of the court for defaulting Exhibitor.

The Fair and its Organizer can demand to exhibitor interventions to have a perfectly finished stand and perfectly stand working systems. Responsibilities related to stand static are exclusively an Exhibitor's charge, who expressly exonerate the Fair for damages that may occur due to defects in design, construction or wrong interpretation of technical drawings.

Furthermore, any responsibility for wrong use of the systems, and for any damage that may be occurred to people or property belonging to Fiere di Parma S.p.A. and third partie: it is the sole responsibility of the Exhibitor who lends to a specific indemnity to the Organizers who are leaved out of any responsibility.